

**TOWN OF PENNINGTON GAP**  
**528 INDUSTRIAL DRIVE**  
**PENNINGTON GAP, VA 24277**  
**www.TownofPenningtonVA.gov**  
**Phone: 276-546-1177**  
**Fax: 276-546-6328**

**Transient Tax Remittance**  
**(Revised 3/14/23)**

**Name of Business:** \_\_\_\_\_

**Contact Info:** \_\_\_\_\_

**PART A: Payment Month/Year:** \_\_\_\_\_

Total receipts for occupancy for any room or space rented less than 30 days as outlined in the TOWN OF PENNINGTON GAP Ordinance:

\$ \_\_\_\_\_

Transient Tax(4% of Occupancy Receipts less than 30 days): \$ \_\_\_\_\_

Total Transient Tax Collected: \$ \_\_\_\_\_

**PART B:**

Business Commission for Collection of Transient Tax (3 % of PART A, Line 3, **if paid by due date**):

\$ \_\_\_\_\_

**PART C:**

Total Transient Tax collected (PART A): \$ \_\_\_\_\_

Less Business Commission (PART B): \$ \_\_\_\_\_

Total Tax Payable to: THE TOWN OF PENNINGTON GAP: \$ \_\_\_\_\_

**PART D:**

Late Payment Penalty (10% of Total Tax Payable) Paid or Postmarked after the 20<sup>th</sup>: \$ \_\_\_\_\_

**GRAND TOTAL:** \$ \_\_\_\_\_

**PAYMENT IS DUE BY THE 20<sup>TH</sup> OF THE FOLLOWING MONTH FOR WHICH TAX WAS COLLECTED. PAYMENTS REMITTED AFTER THE 20<sup>TH</sup> OF THE MONTH MUST INCLUDE THE 10% PENALTY AND MAY NOT BE REDUCED BY THE COMMISSION IN PART B.**

**PLEASE MAKE CHECK PAYABLE TO: TOWN OF PENNINGTON GAP**  
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