

Town of Pennington Gap
Council Organizational Meeting
January 2, 2024

Record of attendance:

1:00 PM

Mayor:	Larry Holbrook
Council:	Doug Alsup Gary McElyea Jeff Martin - absent Terry Pope Jimmy Warner-absent
Town Manager:	Keith Harless
Assistant Town Manager:	Brian Skidmore
Treasurer:	Tina Rowe
Town Clerk:	Karen Maggard
Interim Police Chief:	Matthew Lawson

1. Mayor Holbrook called the meeting to order at 10:00 AM.
2. **Agenda**-Terry Pope made a Motion to accept the agenda. Gary McElyea seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

3. **New Business:**

At 10:01 AM, Terry Pope made a Motion to go into executive session pursuant to;

§ 2.2-3711(A)(1): Personnel. Provides an exemption for:

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

Gary McElyea seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

At 10:30 AM, Terry Pope made a Motion to reconvene to regular session. Larry Holbrook seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

Terry Pope made a statement to attest that nothing was discussed during closed session other than the issues stated. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye

Town of Pennington Gap
Council Organizational Meeting
January 2, 2024
Larry Holbrook Aye

Terry Pope made a Motion to leave all appointments and committee members the same, except Doug Alsup who will now be on the personnel and beautification committees filling Jill Carson's spot. Time and date remain the same. Doug Alsup seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

Terry Pope made a Motion to appoint Matthew Lawson to Police Chief. Gary McElyea seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

Terry Pope made a Motion for the Town Manager to have the discretion of salaries. Gary McElyea seconded the Motion. Roll call vote as follows:

Doug Alsup	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

Summary of motions:

Meeting time/day- remains on 3rd Monday at 6:00 PM.

We adopt Robert's Rules of Order and State Code except misdemeanors shall carry no jail time, only fines.

Current Committees are:

- Leeman Field-Gary Mcelyea, Jeff Martin, Mayor Larry Holbrook
- Emergency Services-Gary McElyea, Jeff Martin, Jimmy Warner
- Finance-All Council members
- Personnel-Doug Alsup, Terry Pope
- Lee Theatre-Terry Pope, Gary McElyea
- Beautification-Doug Alsup, Jimmy Warner, Karen Maggard

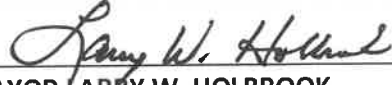
Current Appointments are:

- Town Manager-Keth Harless
- Treasurer/Deputy Clerk-Tina Rowe
- Clerk/Deputy Treasurer-Karen Maggard
- Police Chief-Matthew Lawson
- Town Attorney-Greg Edwards

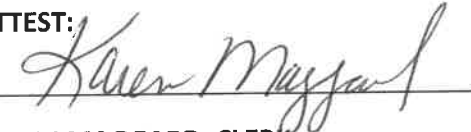
Town of Pennington Gap
Council Organizational Meeting
January 2, 2024

Larry Holbrook made a Motion to adjourn. Terry Pope seconded the Motion. Vote was unanimous.

Time of adjournment – 10:35 AM


MAYOR LARRY W. HOLBROOK

ATTEST:


KAREN MAGGARD, CLERK

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Council of the Town of Pennington Gap, Virginia has convened closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 of the Code of Virginia requires a certification by this Council of the Town of Pennington Gap, Virginia that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Pennington Gap, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the Motion convening the closed session were heard, discussed or considered by the Council of the Town of Pennington Gap, Virginia.

VOTE:

AYES: Terry K. Pope
Gary McElyea
Doug Alsup
Larry Holbrook

NAYS: (for each Nay vote the substance of the departure from the requirements of the Act should be described)

ABSENT DURING VOTE: Jimmy Warner, Jeff Martin

ABSENT DURING CLOSED SESSION: Jimmy Warner, Jeff Martin

MEETING DATE: January 2, 2024


MAYOR LARRY W. HOLBROOK

